

## **Data privacy notice: Intellectual Property for Research Surveys**

This survey data collection process is being managed by Vitae (part of the The Careers Research & Advisory Centre (CRAC)) on behalf of the UK Intellectual Property Office (IPO) as part of the 'IP for Research' programme.

Aggregated responses to the 'IP for Research' programme surveys will inform a report to be submitted to the IPO upon completion of the programme activities. Any direct quotes used in the report will remain anonymous. Both Vitae and the IPO will have access to the data collected. Only anonymised data will be shared with your institution or university.

If you consent to take part, we will receive your personal data from the online survey. This may include your role, institution, name and email, if you choose to supply these. None of this data is considered sensitive under the Data Protection Act 2018 or General Data Protection Regulations. The data will be used to explore the profile of individual respondents. Under data protection legislation, we require a lawful basis to be able to process personal information for the purposes set out above. For the purpose of this project, the lawful basis is that you give informed consent for the processing of your personal data.

We will not make your personal data available to other organisations aside from those named.

### **How long we will keep your personal data**

We will only keep personal data for as long as it is needed for the purpose(s) of this piece of work, after which point it will be securely destroyed. Personal data will be retained for one year after completion of the project, which is scheduled to be 31 July 2021. Please note that, under Data Protection legislation, and in compliance with the relevant data processing conditions, personal data can be kept for longer periods of time when processed purely for archiving purposes in the public interest, scientific or historical research, and statistical purposes.

### **Your data protection rights**

Under certain circumstances, you have the right:

- to ask us for access to information about you that we hold
- to have your personal data rectified, if it is inaccurate or incomplete
- to request the deletion or removal of personal data where there is no compelling reason for its continued processing
- to restrict our processing of your personal data (i.e. permitting its storage but no further processing)
- to object to direct marketing (including profiling) and processing for the purposes of scientific/historical research and statistics
- not to be subject to decisions based purely on automated processing where it produces a legal or similarly significant effect on you

If you need to contact us regarding any of the above, please email [dataprotection@crac.org.uk](mailto:dataprotection@crac.org.uk)

Further information about your data protection rights appears on the Information Commissioner's website at <https://ico.org.uk/for-organisations/guide-to-data-protection/principle-6-rights/>

### **Withdrawal of consent and the right to lodge a complaint**

Where we are processing your personal data with your consent, you have the right to withdraw that consent. If you change your mind, or you are unhappy with our use of your personal data, please let us know by emailing [dataprotection@crac.org.uk](mailto:dataprotection@crac.org.uk) <https://ico.org.uk/concerns/>. Alternatively, you have the right to raise any concerns with the Information Commissioner's Office (ICO) via their website.

### **Last updated**

We may need to update this privacy notice periodically, so we recommend that you revisit this information from time to time. This version was last updated on 22 December 2020.