

Vitae Researcher Development International Conference

11 - 12 September 2017 Hilton Birmingham Metropole



Administrative details

Registration

Registration will take place in Monarch Suite Foyer from 09.00 on Monday 11 September. You will be issued with a participant pack and name badge. Please wear your name badge at all times during the conference.

During the conference if you have any queries please direct them to staff on the registration desk.

Conference App

Following the success of the last two years we are condensing the hard copy conference guide by using the conference App for use on your smart devices. The App will enable participants to network amongst each other, select workshops prior to the conference, view the latest conference information such as the programme and plenaries and see workshop outlines and presenter details. If you are attending the dinner on the evening of the 11 September, the App will also allow you to take part in voting for the 3MT 'people's choice' winner.

For those who will not be using a smart device and wish to be involved, there will be a limited number of iPads available from Vitae. Please contact: events@vitae.ac.uk if you wish to reserve an iPad for this purpose. Devices will be provided on a first come first served basis. You will receive an email asking you to create a profile on the conference App where you will be able to select your workshops.

Networking, exhibition and poster session

As well as networking with over 400 participants from the UK and abroad, we are delighted to confirm a select [group of exhibitors](#) for you to visit over the two days. This includes the Vitae Zone where you will get a chance to see many of our key resources. This year there will be a poster session held in the Viscount Suite during the conference. Please take time to have a look at them and feel free to chat to the presenters about their submissions.

Twitter

Please use the conference hashtag **#Vitae17**.

Certificates

For those of you who would like a certificate of attendance please email events@vitae.ac.uk by 1st of September and they will be available to collect from the registration desk when you leave the conference.

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Meals and refreshments

Breakfast

For residents of The Hilton Birmingham Metropole, breakfast is served in The Boulevard between 06:30-10:00.

Lunch

Lunch will be served in the Viscount Suite at the times indicated on the programme.

Drinks reception

The pre-dinner drinks reception is being held from 19.00 on Monday 11 September in the Viscount suite.

Conference dinner and Three Minute Thesis (3MT®) competition

The drinks reception will be followed by the final of the Three Minute Thesis (3MT®) competition at 19.45 sponsored by our headline sponsor Taylor & Francis, with prizes from RCUK and Speakezee and the conference dinner at 20.20, both in the Monarch Suite. The dress code for the conference dinner is smart.



Taylor & Francis Group
an informa business



Special diets

Dietary requirements will be catered for during the conference. **Please note that the vegetarian menu must be pre-ordered and any special dietary requirements must be communicated in advance to the Vitae events team (01223 460277) unless already stated on your booking form.** Please find below the dinner menu:

Menu



Tomato and lentil soup with cumin spiced croutes (v)



Roast breast of chicken with a spinach mash, roast celeriac and honeyed carrots with a tarragon cream sauce

Vietnamese vegetable money bag with tempura vegetables, green beans and tomato sauce (v)



Baked blood orange tart served with chocolate ice cream



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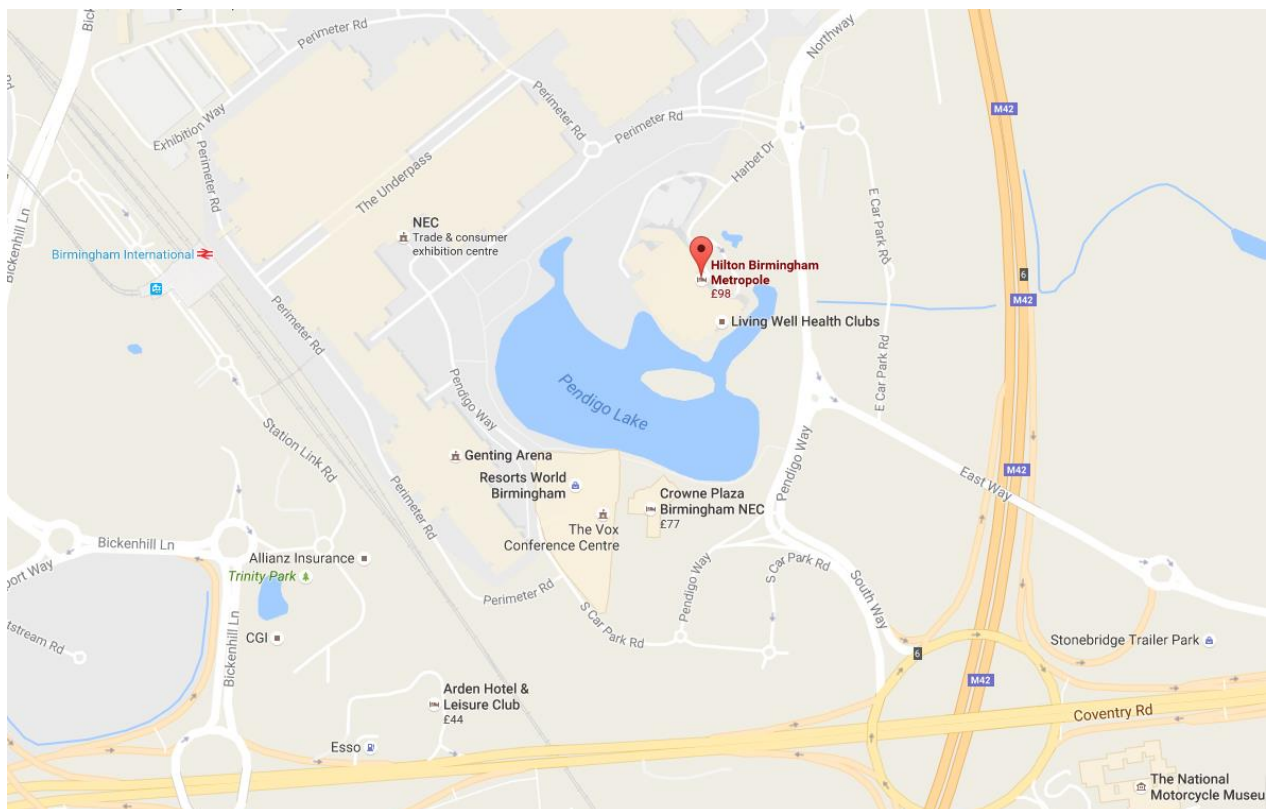
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Travel

Hilton Birmingham Metropole is situated next to the NEC, Genting Arena, Birmingham International Train Station and Birmingham Airport. This Birmingham hotel enjoys a privileged location and allows guests to enjoy great offers, including Park & Fly specials.

Hilton Birmingham Metropole
The NEC Birmingham
Pendigo way
Birmingham
B40 1PP
Tel: +44 121 780 4242



Rail:

Birmingham International Train Station

Rail Station with links to Birmingham city centre, London, Manchester & many more. From Birmingham International railway station, guests may use the free telephone to arrange a collection to the hotel, by courtesy bus. The bus stop is Bus Stop C and located next to the taxi rank in the bus depot. The journey to the Hilton Birmingham Metropole hotel takes approximately 5 minutes. The 24-hour service runs at 30-minute intervals.

Distance from the hotel

Walking; 15 mins, 0.8 miles, Driving; 7 mins, 1.8 miles

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Birmingham New Street train station

From Birmingham New Street Station, take the train to Birmingham International Station. The journey normally takes around 10-15 minutes depending on the time of day. At Birmingham International Station, use the courtesy telephone (adjacent to Subway) to ask for the hotel bus to pick you up. The journey from Birmingham International Station to Hilton Birmingham Metropole hotel takes 5 minutes by courtesy bus. The 24-hour service runs every 30 minutes.

Information on all rail routes can be found at [National Rail Enquiries](#)

Taxi:

For a taxi from Birmingham Airport to the Hilton Birmingham Metropole, it is a 2-mile drive and costs around £6.

Taxi company recommended by hotel:

A2B Radio Cars, 0121 695 9807 or admin@a2bradiocars.com

Walking:

It is advisable to take the Hilton hotel courtesy bus or a taxi but walking directions can be found below:

Once you have arrived at Birmingham International Rail Station, simply follow the directions inside the station to head toward the NEC. As you enter into the NEC, take an immediate right and head down the stairs/ramp towards the main exit. Once outside, cross the road and follow the signs towards the Hilton Metropole.

Air:

From Birmingham International Airport, bear right onto Concorde Road, turn right onto Vanguard Road and then bear left onto Airport Way. At the roundabout take the 3rd exit then merge onto Coventry Road A45 (sign posted M42, M6, M1, M40, M5, Coventry). Branch left (sign posted M42, M6, M1, M40, M5, NEC), then at the roundabout take the first exit onto Pendigo Way (sign posted NEC). At the roundabout take the first exit into the car park of the Hilton Birmingham Metropole.

Distance from the hotel

Walking; 20 mins, 1.5 miles, Driving; 6 mins, 1.7 miles

<https://www.airporttaxi-uk.co.uk>

Car:

M42 Motorway

The hotel is easily accessible from Junction 6 of the M42, connecting to the M40 for London or the M6 for Manchester & Liverpool.

Distance from the hotel; 8 mins, 2.4 miles

Parking:

Parking is available at the Hilton Birmingham Metropole at a discounted day rate (8 hours) of

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£6 per car. During check out, please notify the receptionist of your car registration and that you are attending the conference to receive the discount. The Hilton Birmingham Metropole has 600 parking spaces in total.

Facilities

Accessibility

<http://www3.hilton.com/en/hotels/united-kingdom/hilton-birmingham-metropole-BHXMETW/accommodations/accessible.html>

Assistance

If you need any assistance concerning your arrival or booking immediately before or during the conference please call Lois Yardy on 07545 204685 or Sarah Nalden on 07739 542369.

Leisure facilities

All Hilton Birmingham Metropole residential guests have use of the LivingWell health and leisure club.

Internet access

Wi-Fi is free of charge for all conference participants within all areas of the conference. For access in hotel bedrooms, this is a charge of £14.99 per 24 hours which would can be paid for on arrival directly with the hotel.

Accommodation

All bedrooms are en-suite and are supplied with desk area, LCD TV, tea and coffee making facilities, air conditioning, towels and toiletries

Room keys and luggage storage

Room keys will be available from 17.00 in the Warwick Suite, this is also where one piece of luggage can be stored. Luggage will be transferred to your room during the afternoon sessions. Rooms must be vacated by 10.00 on your day of departure. For early check-in or late check-out, this would be a charge of £50. Please notify events@vitae.ac.uk if you wish to book this option.

Cloakroom facilities

Coats can be stored in the Greville room.

Please note that CRAC, Vitae and Hilton Birmingham Metropole are unable to accept responsibility for loss of or damage to personal property.